**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Warrensburg Central School District begins their budget development process through approval of the budget calendar by the Board of Education in October each year. The Business Manager then begins meeting with district administrators including the Superintendent, building principals, Director of CSE/Pupil Services, IT, building & facilities director and transportation to discuss district goals, changes in enrollments, district and SED policies to begin building the budget. The Business Manager continues to work with district administrators and directors to draft area specific budgets that are in alignment with the mission and goals of the District and are shared with the Board of Education at set workshops for their review, edits and approval. Once the Budget has been approved by the Board of Education, the Superintendent and Business Manager hold a public hearing on the proposed budget for the public who then votes at the annual meeting/budget vote.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The Jr/Sr High School per pupil expenditures include costs for guidance counselors, athletics, co-curriculars that are allocated at a higher rate due to their nature.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

n/a