**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The district uses zero based budgeting. The process begins in November and ends in April. All numbers are calculated based upon previous experience and future needs. The District is VERY SMALL and on ONE CAMPUS - it's just a building divided into three spaces - Elem, Middle and High. Much is shared between the buildings. School allocation were based on enrollment percentages. The principals and Director of Curriculum are involved in the initial budget phase (needs and wants). The school board then views the collaborated efforts of the Administration. The School Board has presentations and asks questions. Each board member is very much aware of the budgeting process and role of state/federal aid and the repercussions of funding cliffs generated by items like COVID federal funding. We have multiple cross building staff, instruction, in service training etc. {This whole report is a waste of time for districts that have ONE building}.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**