**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The District makes budgetary decisions based on the needs of the students, staff and buildings. The administrators incorporate the long-range strategic plan, the multi-year financial and facilities plans, the Special Education Plan, the Technology Plan and the Guidance Plan into the budget. The School Board recognizes the importance of appropriate class sizes in maintaining excellence in education. Through negotiations, the District has a guideline for class size for K-12. While preparing the budget, we use the projected enrollment per grade and per school to staff each school. Working together with the building administrators, we determine the classroom sections for each school, and the per pupil cost for each level; elementary schools, middle schools, and the high school.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**