**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

Budget process starts each November with District office and Principals with each providing reflection on current goals and future goals that align with Board of Education goals.

Equity must and is maintain between our only 2 elementary buildings.

Class size is the driving cost and factor in building the budget. The budget is completed by the BOE after input from Principals and District Office in March each year.

The budget is presented to al stake holders in April and May each year.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

None

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

None