**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget development process is led by the school business official and the superintendent. the process usually begins in December and last about 3 to 4 months. The supeintendents cabinet is involved in the process, the cabinet consits of all principals assistant principals and department head. Each building and department is represented by someone on the cabinet, a buget workbook is distribbuted and completed by the buildings and departments with their needs. The budget is based on the bugeted state aid, tax levy and miscellaneous revenue, each need is evaluated based on the budget. Once a balanced budget is achieved it s presented to the board of education for their approval.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

No ther are nio unique factors in any of the buildings

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

We have a higher number of ELL students in all the buildings.