**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Assistant Superintendent for Business, Jean Mingot leads the budget development process with input from the Superintendent, Dr. Nicholas Dyno, the Asst. Supt. for Pupil Personnel Services, Patricia Desiderio, and the Board of Education. Each building Principal, AP, Director, and Coordinators are consulted for their input during the budget development process. Each stakeholder is responsible for submitting budgets for their buildings or department at the beginning of the process. The budget development process begins around November of every year, and last through March and April prior to Budget Adoption. The school board offers input on district priorities, community concerns, and encourage public participation through budget workshops offered during the process. We don't use a formula for each building, each principal, director and other stakeholders present their budgets based on needs and priority to be considered by administration and the board.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The Intermediate school is showing a higher per pupil ratio as a result of District administration and the Board deciding three years to target the school for more resources. The Intermediate school was cited as a Targeted School in Need of Improvement two to three years ago.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

N/A