**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The budget development process is led by the assistant superintendent of business and finance. Principals of buildings communicate student needs as it relates to the budget. The budget process begins in December and concludes in June. It lasts approximately 7 months from initial planning to finalized end. Principals, teachers, board members, the superintendent, and assistant superintendent are involved in the budget development process. The board of education meets as an audit committee to review budgetary items throughout the year. Principals and team leaders represent the needs of individual schools. The district does not use a formula to allocate funds to the school buildings in our district.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The middle school now consists of grades 4-8, which was reported differently in 20-21. The 4-5 grade program was connected to the elementary school in 20-21. It now has the same beds code and is reported with the middle school.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

None