**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

(A) ALLOCATIONS BASED ON IDENTIFIED NEEDS BY BUILDING PRINCIPALS. SUPERINTENDENT, WITH BOARD DIRECTION LEADS THE OVERALL BUDGET DEVELOPMENT. THE BUDGET DEVELOPMENT PROCESS BEGINS IN SEPTEMBER AND GENERALLY ENDS IN APRIL.

(B) PRINCIPALS DEVELOP REQUESTS BASED ON DEPT/GRADE LEVEL APPROVED REQUESTS FROM INDIVIDUAL STAFF. INDIVIDUAL STAFF PREPARE REQUESTS BASED ON CURRICULAR/SUPPORT ASSIGNMENTS AND STUDENTS WITH WHOM THEY WILL BE WORKING WITH DIRECTLY.

(C) N/A

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**