**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The District's budget process is led by the Superintendent and the Assistant Superintendent for Finance. The Budget from the previous year is analyzed to determine where the budget is overfunded or underfunded based on needs of each school. Each principal is required to request budget allocations in the new year if they are different from the current year and the justification for each. The requests are then compared to the prior and current year spending to determine large swings in the budget. Additionally, any requests are compared with funding and staffing compared with other buildings to insure equitable funding and opportunities are provided to each school. The Board of Education is provided a breakdown of contractual increases versus requests and/or strategic planning so that they understand which costs are mandated and which are flexible.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Title I schools include Arongen, Shatekon, Okte and Koda.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

There are 3 elementary schools that are connected with sister schools in that the buildings are literally 1 facility with 2 schools operating under 1 roof. These are Skano/Tesago, Karigon Orenda, and Arongen/Shatekon. In some cases, there may be shared operations to create efficiencies.