**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Assistant Superintendent for Business leads the budget development process. Each Principal and Director are involved in the Budget Development Process. The District allocates a Per Pupil allocation to each Principal based on their building enrollment. The Superintendent presents the budget to the Board and the community.

The needs of the students are translated into a budget at the building level. For Special Education students the needs are per the IEPs of each student, no matter what building they are in. The School Board reviews and approves the budget.

The formula does not use specific weights for student needs, but rather, ELL and Students with IEPs are evaluated individual based on their needs.

The Budget development process begins in January and ends with the Budget Vote in May.

The Principals represent the needs of individual buildings.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

In our elementary schools, Franklin Avenue is where all ELL elementary students are assigned and Evans Park is where all elementary students with IEPs are assigned.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**