**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

The Assistant Superintendent for Business leads the budget development process. Throughout the late fall and early winter months the administrative team meets frequently to discuss the current year budget, as well as the budget for the upcoming school year. We collectively assess all of the needs vs. programs/opportunities offered to our students, and make decisions as a group based on the student needs, district goals, priorities, and resources we know to be available. Building administrator's and directors are the lead representative for their respective budget items, and they are responsible for involving their buildings/staff/department in the process and lobbying for major items, should they be necessary. The District does not use a formula to allocate funds to individual schools.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Per pupil spending may be significantly higher/lower than the district average due to enrollment and/or staff costs driven by enrollment or student needs (special education).

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**