

Education Law §3614 School Funding Allocation Report
Part F - Narrative Description

1. Describe the local methodology/approach used to allocate funds to each school in the district. If schools are allocated funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation. Programmatic and staff additions and reductions are determined by the Superintendent, and after review adopted by the Board of Education.

- Initial Status Quo budget roll-up provided by the Finance Department
 - Using the May 31 staffing file from Human Resources provides personnel at each school and department location including current base salary, longevity pay and stipends. The new budget is built using staffing levels and placements as they exist.
 - Personnel are stepped up to increase based on Bargaining Unit contracts, base salaries, longevitys and stipends increased to reflect contractual increases for each respective union where applicable.
- Superintendent, COY Finance and YPS instructional budget team review and provide:
 - Anticipated enrollment increases/decreases and related expenses and staffing
 - Additional NYSED or BOE required mandated services and related expenses and staffing
 - Instructional program changes and related expenses and staffing
- Superintendent and senior executive cabinet analyze academic assessment data to determine districtwide short-term and long-term goals. Individual meetings with principals and district administrators/supervisors to assess:
 - School capacity
 - Academic standing
 - Instructional or physical areas of concerns
 - Instructional programmatic changes and related expenses and staffing
 - Implementation of districtwide instructional goals and related expenses and staffing
 - Expenses includes supplies, materials, equipment and contracts.

2. If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?

Factors may include:

- Longevity related salaries of staff
- Number and type of classes for Students With Disabilities – related staffing and expenses
- Number of career and technical education programs – related staffing and expenses
- Grade configuration related to contractual pupil/teacher ratios
- Pupil Support Services available
- English as a New Language services available

3. If applicable, describe any items which the district feels are anomalous in nature and require additional description beyond the Excel entry.

N/A