

2008-09 Spending Plan	Division of the Budget
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Overview of Proposed Plan

In accordance with Budget Bulletin B-1178, the Division of the Budget's Financial Management Plan is outlined below.

Protecting Key Priorities & Initiatives

The Division of the Budget (Division) works to promote the best use of State resources, ensuring the financial integrity and fiscal responsibility of the State. The Division serves as the Governor's primary advisor on fiscal matters, and is responsible for assisting the Governor in the formulation of the Executive Budget, overseeing the implementation of the final Enacted Budget, and managing the State's Financial Plan.

Achievement of Savings on a Recurring Basis

The Division will achieve a 3.35% reduction in its spending, commensurate to the percentage reduction in other State agencies' budgets, in the 2008-09 fiscal year, as well as in the out-years. To accomplish these savings (\$1.2 million in General Fund savings and \$2 million in Special Revenue Fund savings) the Division will reduce both Personal Service and Non-Personal Service spending.

Personal Service:

The Division anticipates achieving recurring Personal Service savings of \$1.5 million, primarily through a reduction of 20 FTEs. This reduction is already reflected in the Enacted Budget Plan and will be managed through a combination of attrition, on-going evaluation of the Division's organizational structure and staff allocation plans, and selective filling of critical positions. The Division will also continue to seek additional opportunities to utilize existing technology to improve the efficiency of the Division's operations.

Non-personal Service:

Through the imposition of additional restrictions on Non-Personal Service spending in areas such as travel, attendance at seminars and conferences, office equipment and supplies, and technology acquisitions, the Division will limit Non-Personal Service spending to essential spending only. In addition, the Division will undertake a comprehensive review of its contractual services agreements, including those procurements currently underway and planned, to ensure that the services are essential. As a result of the additional restrictions and reductions in contractual services spending, the Division anticipates Non-Personal Service savings of \$1.7 million.